



Division of Student Life  
Student Wellness

## Student Job Description

Position Title: Student Interventionist  
Location: 4189 Westlawn South, Iowa City, IA 52242  
Supervisor: Trisha Welter  
Rate of Pay: \$14-15/hour  
Last Revision: March 2025

### **WHAT YOU WILL LEARN**

You can expect to learn skills such as time management, conflict resolution, balancing priorities, attention to detail, interpersonal communication, customer service experience, and working with people from different backgrounds and working as part of a team. Although your job with Student Wellness may not be directly related to your future profession, the skills you learn here will help you in your chosen career path and give you valuable work experience to strengthen your resume.

### **BASIC FUNCTION**

Perform various tasks including conducting one-on-one motivational interviewing sessions aimed at reducing alcohol-related negative outcomes with students identified as engaging in high-risk alcohol behaviors.

### **JOB RESPONSIBILITIES**

- Conducts one-on-one brief motivational interviewing sessions aimed at reducing alcohol-related negative outcomes with students identified as engaging in high-risk alcohol behaviors.
- Composes progress notes and updates files.
- Assists with correspondence and emails to students regarding appointments, compensation, and follow-up contacts.
- Communicates with supervisor in a timely manner regarding scheduling, files, and other pertinent project information.
- Operates office equipment such as printer, copy machine, and computer.
- Performs other duties as assigned by supervisor.
- Works respectfully and effectively with students of different backgrounds.
- Follows UI and Student Wellness cash handling policies.

### **REQUIRED QUALIFICATIONS**

- Ability to communicate effectively with staff and students
- Ability to learn and perform intervention protocol
- Ability to comfortably discuss substance abuse issues
- Experience in operating office equipment and using software including Word and Excel
- Ability to accept responsibility and be self-directed
- Junior, senior, or graduate level standing at the University of Iowa

### **DESIRED QUALIFICATIONS**

- Experience with motivational interviewing
- Experience working in an individual capacity with college students
- Academic background in counseling, sociology, social work, public health, health promotion, or student development

### **WORK HOURS**

- **The position is anticipated to start in April, May or August 2025** (to be determined based on your schedule).
- 8-20 hours per week; academic year only (not over breaks). Flexible schedule, but hours will need to be between 8am-5pm Monday-Friday. May occasionally work evenings depending on programming needs

**LOCATION**

- Student Wellness – Westlawn

**TO APPLY**

- Apply on [Handshake](#)  
OR
- Email cover letter and email to [trisha-welter@uiowa.edu](mailto:trisha-welter@uiowa.edu)